



Certified Professional Guardianship Board

Monday, August 13, 2018

Teleconference

8:00 am – 9:00 am

Meeting Minutes

Members Present

Judge James Lawler, Chair
Commissioner Rachelle Anderson
Ms. Rosslyn Bethmann
Dr. Barbara Cochrane
Ms. Rita Forster
Mr. William Jaback
Ms. Victoria Kesala
Commissioner Diana Kiesel (joined @ 8:52)
Dr. K. Penney Sanders
Ms. Amanda Witthauer

Members Absent

Judge Gayle Harthcock
Ms. Barbara West

Staff

Ms. Stacey Johnson
Ms. Kathy Bowman
Ms. Carla Montejo
Ms. Kim Rood
Ms. Eileen Schock

Online Guests – see list on last page.

1. Meeting Called to Order

With a quorum of board members present telephonically, Judge James Lawler called the August 13, 2018 meeting to order at 8:05 am.

2. Welcome, Roll Call and Approval of Minutes

Roll was taken. Judge Lawler requested a motion to approve the minutes of the June 11, 2018 CPG Board meeting. Commissioner Anderson requested a corrected spelling of her name. A motion was made and seconded to approve the minutes as corrected. The motion passed. Ms. Forster abstained.

Motion: *A motion was made and seconded to approve the June 11, 2018 minutes as corrected. The motion passed.*

3. Chair's Report

Staff reported on several changes in the CPG Board membership. Jerry Fireman has submitted his resignation from the Board in order to focus on regaining his health following an accident. He has recommended Susie Starfield to replace him. Ms. Starfield has written a letter of interest detailing her experience with aging and long term care. WSBA has recommended Amanda Fro to take a place on the Board, she will be joining in September. Bill Jaback will chair the Standards of Practice Committee (SOPC). Dr. Cochrane said she is reaching out to find a replacement for her position on the Board. Judge Lewis, Clark County, and Judge Blinn, Pierce County will join in October. Appointment Letters will be prepared for the Supreme Court to send to these new members.

Stacey Johnson reported that an advisory message had been sent to all CPGs in response to Guardian Grievance Investigators recognizing a trend in CPG practices regarding standby guardians. In future, any communication regarding clarification of guardianship Regulations will be presented to the SOPC for review prior to distribution. Judge Lawler suggested this topic for

discussion at the next SOPC meeting. Results of that discussion will be shared at the next Board meeting.

4. Grievance Status Update

Carla Montejo gave an update on the status of open grievances. Ms. Montejo noted a number of grievances that are near resolution: four cases have gone to Hearing, an Agreement Regarding Discipline (ARD) is in work to resolve four cases and four cases will be terminated when the CPG completes a Voluntary Surrender.

5. Fee Schedule for New Guardians

Stacey Johnson proposed a fee schedule for new guardians to be on a pro-rated monthly basis. There was general agreement with this proposal and Ms. Johnson was asked to solicit CPG comments and include this topic on the next Board Meeting agenda.

6. Executive Session (Closed to Public)

7. Reconvene and Vote on Executive Session Discussion (Open to Public)

On behalf of the Applications Committee, Victoria Kesala presented the following applications for Certified Professional Guardian Certification. Members of the Applications Committee abstained.

Motion: *A motion was made and seconded to approve Suzanne Bartleson's application for certification, with legal transferrable skills. The motion passed.*

Motion: *A motion was made and seconded to approve Cathy Bly's application for certification, with legal transferrable skills. The motion passed.*

Motion: *A motion was made and seconded to approve John Gardner's application for certification, with financial transferrable skills. The motion passed. Bill Jaback abstained.*

Motion: *A motion was made and seconded to conditionally approve Crystal Joseph's application for certification, upon completion of the UW Certification Program, with transferrable skills in health care and social services. The motion passed.*

Motion: *A motion was made and seconded to conditionally approve Deborah Meyer's application for certification, upon completion of the UW Certification Program, with transferrable skills in health care. The motion passed.*

Motion: *A motion was made and seconded to conditionally approve Carmen Morback's application for certification, upon completion of the UW Certification Program, with transferrable skills in health care. The motion passed.*

Motion: *A motion was made and seconded to conditionally approve Tomiko Suhara's application for certification, upon completion of the UW Certification Program, with financial transferrable skills. The motion passed.*

Motion: *A motion was made and seconded to deny Jay Wilson's application for certification, on the grounds he lacks transferrable skills and has not demonstrated independent judgment for the benefit of others. The motion passed supporting the denial.*

8. Wrap Up and Adjourn

The Education Committee is proposing an Emerging Issue CEU regarding HB 1402, involving isolation of the incapacitated person and less restrictive alternatives. Staff noted the need for Board approval no later than this August meeting, and agreed to forward the proposal to Board members for vote by email.

The next CPG Board meeting will take place by teleconference on Monday, September 10 beginning at 8:00 am. As there was no other business, the meeting was adjourned at 9:07 am.

Recap of Motions from August 13, 2018 Meeting

- Motion:** *A motion was made and seconded to approve the June 11, 2018 minutes as corrected. The motion passed.*
- Motion:** *A motion was made and seconded to approve Suzanne Bartleson's application for certification, with legal transferrable skills. The motion passed.*
- Motion:** *A motion was made and seconded to approve Cathy Bly's application for certification, with legal transferrable skills. The motion passed.*
- Motion:** *A motion was made and seconded to approve John Gardner's application for certification, with financial transferrable skills. The motion passed. Bill Jaback abstained.*
- Motion:** *A motion was made and seconded to conditionally approve Crystal Joseph's application for certification, upon completion of the UW Certification Program, with transferrable skills in health care and social services. The motion passed.*
- Motion:** *A motion was made and seconded to conditionally approve Deborah Meyer's application for certification, upon completion of the UW Certification Program, with transferrable skills in health care. The motion passed.*
- Motion:** *A motion was made and seconded to conditionally approve Carmen Morback's application for certification, upon completion of the UW Certification Program, with transferrable skills in health care. The motion passed.*
- Motion:** *A motion was made and seconded to conditionally approve Tomiko Suhara's application for certification, upon completion of the UW Certification Program, with financial transferrable skills. The motion passed.*
- Motion:** *A motion was made and seconded to deny Jay Wilson's application for certification, on the grounds he lacks transferrable skills and has not demonstrated independent judgment for the benefit of others. The motion passed supporting the denial.*

Online Guests:

Rita Loveland	Susan Shepherd	Robert Lewis
Susan Dickinson-Fears	Mary Marrs	Katie Hurt
Karen Newland	Caroline Wood	Tom Goldsmith
Karen Mount	Donavon Prom	
Rick S.	Holly Surface	